

Agreement between Justice Institute of British Columbia (JIBC or 'the Institute') and

**USER GROUP (User)**

In consideration of the use of the following premises/equipment/general assets of the Institute, the User hereby agrees that there is no warranty expressed or implied on the part of the Institute as to the suitability or condition of the Institute assets hereby demised and that the User accepts the said assets at its own risk and that in consideration for the Institute permitting the use of its assets, as set forth in this Agreement, the User agrees to indemnify and save harmless the Institute from any and all loss, cost or damage, whether caused directly or indirectly by the User, except to the extent caused or contributed to by the negligence of the Institute.

The User shall without limiting its obligation or liabilities herein and at its own expense, provide and maintain comprehensive general liability insurance with a limit not less than four (4) million dollars inclusive per occurrence for bodily injury and property damage including loss of use thereof. Such insurance shall extend to cover the User, its officers, employees, contractors and volunteers and shall include JIBC as additional insured with respect to liability arising out of the use or occupancy by the User of the property belonging to JIBC.

The User understands and agrees that this Agreement may be revised or cancelled at any time with or without cause and that in the event of such revocation or cancellation the User shall have no claim or right to damages, or reimbursement on account of any loss, or damage or expense whatsoever.

The User also hereby agrees to the following terms:

1. To exercise the greatest care in the use of the Institute assets.
2. To pay the Institute for use of space as outlined (prices are subject to change):

Space	Monday - Friday	Saturday - Sunday	
Classroom	5:00pm-9:30pm \$100 (non-profit \$75)	7:30am-5:00pm \$180 (non-profit \$135)	7:30am-12:00pm or 12:30pm-5:00pm \$100 (non-profit \$75)
Cafeteria	5:00pm-9:30pm \$225 (non-profit \$168.75)	7:30am-5:00pm \$400 (non-profit \$300)	7:30am-12:00pm or 12:30pm-5:00pm \$225 (non-profit \$168.75)
Atrium	5:00pm-9:30pm \$225 (non-profit \$168.75)	7:30am-5:00pm \$400 (non-profit \$300)	7:30am-12:00pm or 12:30pm-5:00pm \$225 (non-profit \$168.75)
Theatre	7:30am-5:00pm \$385 (non-profit \$288.75) 5:00pm-9:30pm \$220 (non-profit \$165)	7:30am-5:00pm \$385 (non-profit \$288.75)	7:30am-12:00pm or 12:30pm-5:00pm \$220 (non-profit \$165)
Gymnasium (Half)	5:00pm-7:00pm or 7:30pm-9:30pm \$75 (non-profit \$56.25)	7:30am-9:30am, 10:00am-12:00pm, 12:30pm-2:30pm or 3:00pm-5:00pm \$75 (non-profit \$56.25)	
Gymnasium (Full)	5:00pm-7:00pm or 7:30pm-9:30pm \$150 (non-profit \$112.50)	7:30am-9:30am, 10:00am-12:00pm, 12:30pm-2:30pm or 3:00pm-5:00pm \$150 (non-profit \$112.50)	

To qualify for non-profit rates one of the following is required: Canadian registered charity name and number, a copy of the non-profit society certificate or written confirmation on letterhead from a registered Canadian charity confirming that your event is on their behalf.

## Form for Agreement Re: Use of Justice Institute of British Columbia Assets

New Westminster Campus continued

Computer Lab	Monday –Friday 8:00am-5:00pm	Monday – Friday 5:00pm-9:30pm
1 Day	\$600	\$300
3 Consecutive Days	\$1 710	\$855
4 Consecutive Days	\$2 160	\$1 080
5 Consecutive Days	\$2 550	\$1 275

3. To pay the Institute for the cost of repairing damage to the equipment incurred during the rental period.
4. To accept the equipment in “as is” condition without any claim against the Institute should any malfunction occur.
5. To complete and submit an incident report to JIBC within 48 hours whenever medical/first aid attention is administered or loss/damage to JIBC property occurs.
6. Notice of cancellation must be received in writing ten (10) business days prior to the date of the event or a late fee of 50% of the rental will be charged.

<b>SIGNED ON BEHALF OF THE USER</b>
Name of User Group
Signing Officer (printed)
Signature
Today's Date
<b>Rental Year: 2019</b>

SIGNED ON BEHALF OF THE JIBC

\_\_\_\_\_  
JIBC Employee (printed)

\_\_\_\_\_  
Signature

2019 HOLIDAY CLOSURES	
New Year's Day: January 01	Labour Day: September 02
Family Day: February 18	Thanksgiving: October 14
Easter: April 19 – 22	Remembrance Day: November 11
Victoria Day: May 20	Christmas: December 24-31
Canada Day: July 01	
BC Day: August 05	<i>Open on January 02, 2020</i>